

Pastoral Report

July 1, 2020 to June 30, 2021

General Statistics

1776	Registered households
4908	Registered individuals
287	newborn to age 6
536	age 7 to 14
450	age 15 to 20
822	age 21 to 35
760	age 36 to 50
1147	age 51 to 65
587	age 66 to 80
298	over age 80
101	New households this year
38	Families deleted from the census
820	Number of families contributing financially in the year
477	Individuals participating in Sunday Mass (<i>2018 October count</i>)
50	Average participants at daily mass

Sacramental Celebrations

363	Masses celebrated (<i>excludes weddings and funerals</i>)
153	Sunday masses
210	Weekday masses
54	Funerals
55	Baptisms
46	Infants (<i>under the age of 7</i>)
9	Adults (<i>age 7 and above</i>)
11	Persons received into the Church by profession of faith
4	Children (<i>under the age of 7</i>) received by the profession of parents
7	Adults (<i>age 7 and above</i>)
152	First Communions
69	Children (<i>2nd grade</i>)
67	Children (<i>3rd Grade Covid delay</i>)
16	Adults (<i>age 7 and above received into the Church</i>)
76	Confirmations
58	7 th grade students
18	adults (<i>age 7 and above received into the Church or never confirmed</i>)
9	Weddings
5	With both parties Catholic
4	With one party Catholic
2	Couples prepared for marriage somewhere else
98	Opportunities for confession (<i>excluding penance services</i>)

6	Penance Services
2	For the whole parish
4	For school students
0	Individuals receiving communion at home weekly (<i>average</i>)
0	Individuals receiving communion in nursing homes weekly (<i>average</i>)
12	Individuals receiving the Anointing of the Sick
12	privately
0	at Sunday Mass in the fall

Other Prayer Services/Liturgies

0	Exposition of the Blessed Sacrament
0	The Way of the Cross
0	Divine Mercy Sunday Service (<i>attendance</i>)
0	Lenten devotions (<i>attendance</i>)
212	Marian devotions (<i>includes prayer services, rosary before morning mass, etc.</i>)
1	Evening Prayer (<i>Sung from the Liturgy of the Hours</i>)
2	Morning Prayer (<i>Sung from the Liturgy of the Hours</i>)

Spiritual Formation Programs - Adults

(Numbers refer to the number of people participating unless specified otherwise.)

3	Catechumens (<i>persons not baptized</i>) participating in the Rite of Christian Initiation of Adults
6	Candidates (<i>persons baptized in another denomination</i>) seeking membership in the Catholic Church through the Rite of Christian Initiation of Adults
15	Retreats (<i>Number of participants</i>)
15	RCIA
0	Liturgical Ministers
12	Participants in "Cana"
85	Participants in Fathers' Ministry
35	Adult Bible Study
0	Adult Faith Formation Programs
248	Families/individuals signed up for <i>Formed</i>

Spiritual Formation Programs - Youth

(Numbers refer to the number of people participating unless specified otherwise.)

535	Students in the parish elementary school
331	Families with students in the school
37	Teachers in the school
13	Students in the parish PSR program (grades 1-8)
10	Families with students in the PSR program
2	Teachers in the PSR program
0	Participants in the Pre-school religious education program
0	Teachers in the Pre-School program
64	Families participating in the First Communion/First Reconciliation program

57	Families participating in the Confirmation preparation program
0	Catechists certified by the Archdiocese (<i>total from basic through advancement to permanent catechetical leader certified this year</i>)
0	8th grade trip to Mt. St. Mary's Seminary
0	7th grade trip to the Cathedral of St. Peter in Chains
1	Retreats
55	Confirmation candidates
0	8 th Grade

Other Youth Activities

(Numbers refer to the number of people participating unless specified otherwise.)

52	Cubs Scouts
35	Boy Scouts
38	Adult leadership in Cub and Boys Scouts
105	Brownies and Girl Scouts
24	Adult leadership in Brownies and Girls Scouts
0	American Heritage Girls
17	Winter High School Volleyball

Liturgical Ministries

296	Participants in liturgical ministries
135	Extraordinary Ministers of the Eucharist
12	Adult Choir
3	Adult Cantors
0	Young Adult Cantors
9	Music Ensemble
0	Youth Choir (grades 6 -12)
0	Children's Choir (grade 3-5)
0	Children's Handbell Choir
43	Readers
36	Servers
12	Ushers
46	Bereavement Ministers
0	Children's Liturgy of the Word leadership
0	Children participating in CLOW (<i>weekly average</i>)

Care for the Poor Ministries

10	Members of the St. Vincent de Paul Society
97	Families/individuals helped by St. Vincent de Paul
695	Giving Tree presents donated
5	Groups benefiting from Giving Tree project

A Financial Review
by the Finance Council

The 2020/2021 fiscal year for the parish closed on June 30. This year Sunday giving showed a \$9,110 decrease from the prior year and \$90,533 under budget. Sunday collections totaled \$1,109,466. This is a relatively small number considering the effect of COVID has taken. Mass obligation was not restored until the last few weeks of the fiscal year. We have seen an increase in the number of parishioners taking advantage of those online giving and 274 families are using it on a recurring basis. The average contribution of the giving families was \$1,144, about \$95 up from last year. The number of giving families has dropped 124 families from the previous year. There were 197 school families who have an average of \$730, 141 of the 338 registered parishioner school families gave nothing to the parish in the Sunday collection. The parish ended the year with an \$31,051 surplus. The major factor contributing to the surplus was reduced spending. Most departments expenditures were under budget due to Covid most events were cancelled.

Again, this year, to more accurately account for the cost of operating our school, we have made the following adjustment to the financial statements presented below. Portions of parish office staff salaries and benefits have been allocated to the school to cover cost of the accounting, payroll processing, tuition collection and other services performed by the parish staff for the school. This was done as a percentage of revenue from parish to school. Also \$15,000 is allocated to the school for their use of the parish gym and church hall. This adjustment was also made in the Budget statement presented below. These are standard adjusts made each year. The parish subsidy to the school this year was \$407,745.

The Festival, Holiday Bonanza & Fish Fry proceeds are not in the parish operating budget and are not allocated for parish operating but for capital improvements. 2020 Festival Raffle proceeds were \$23,244; the 2020 Holiday Bonanza profit was \$19,201 and the 2021 Fish Fry \$23,289. These proceeds were used for the following capital projects:

- New Organ for Church (\$103,558)
- Replacement of Fire Alarm Panels (all Facilities) (\$15,948)
- Tree Removal on Campus (\$5,450)
- Boiler Replacement in School (\$17,230)
- Church Streaming (6,874)

During the 2020-2021 school year, we were able to reinstate our Panther Prowl walk-a-thon. Things were a bit different, but we were able to get out and walk and we had some great activities for the students. Everyone had a great time, and we raised a record high of \$33,941.78. We are so grateful for all the support the community continues to provide our great school!

For the second year, the Holy Land pilgrimage was cancelled. We still have three staff members waiting to take this life-changing trip.

Without the support of these fundraisers these items would be in the operating budget, therefore impacting tuition rates. We are very grateful for these successful events and appreciate our volunteers.

St. James Parish has funds on deposit at the Archdiocese of Cincinnati totaling \$698,056.

The funds are composed of:

- St. James School Restricted Fund [school] - \$100,350;
- Koch Memorial Fund [school] - \$38,982;
- Technology Savings [school] - \$205,781
- Blue Ribbon Permanent Education Endowment Fund [school] - \$63,938
- John Merritt Scholarship Fund - \$289,005

These funds are held for specific purposes noted and are **not** available for the operation of the parish.

At the beginning of May 2020, we applied and received a PPP loan from the Federal Government. We accepted a loan in the amount of \$400,000 even though based on our 8-week payroll we could have applied for a lot more. In January 2021 we were granted total forgiveness of this loan. The entire staff was given a one-time bonus since the received no increase for 2020/2021 fiscal year and worked during the pandemic. The staff went above and beyond with the extra safety protocols that were in place to keep the school open during the entire pandemic.

Please take the time to review the accompanying financial report. Any questions or request for additional information may be directed to members of the Finance Council or Amy Klosterman at the parish office.

We want to take this opportunity to thank everyone who financially supports our parish. As the Finance Council, we work hard to use your gifts to the Lord responsibly for the good of the Church. Every dollar you give benefits the people of this parish and furthers the work of the Kingdom of God. We hope that you will continue to share your blessings in the Stewardship Commitment for the coming year. Thank you in the name of the Lord.

St. James Church, White Oak
FINANCIAL STATEMENT
For Fiscal Years ending June 30, 2021 and 2020

	Actual 2020/2021 Parish	Actual 2020/2021 School	Actual 2020/2021 Total	Actual 2019/2020 Total
<i>Revenues</i>				
Sunday & Holydays	\$ 1,109,466	\$ -	\$ 1,109,466	\$ 1,118,576
Other Parish Revenues	72,240	-	72,240	73,101
Bequests	38,657	-	38,657	-
School Revenue	-	2,650,501	2,650,501	2,545,415
State Reimbursement		234,144	234,144	210,516
Total Revenue	\$ 1,220,363	\$ 2,884,645	\$ 4,105,008	\$ 3,947,608
<i>Expenses</i>				
Archdiocesan Assess	122,484	4,244	126,728	138,892
Salaries/Benefits	312,152	2,705,611	3,017,763	2,864,770
Other Expenses	101,327	218,516	319,843	328,770
Maint Salaries/Benefits	75,063	99,594	174,657	172,309
Other Maint	87,912	170,672	258,584	223,257
Utilities	51,147	49,668	100,815	96,359
Rel Ed Salaries/Benefits	26,096	27,613	53,709	68,780
Other Rel Ed Exp	5,386	16,472	21,858	29,103
Total Expenses	\$ 781,567	\$ 3,292,390	\$ 4,073,957	\$ 3,922,240
Subsidy to School	\$ 407,745	\$ (407,745)		
Excess Revenue - Parish	\$ 31,051			
Combined Excess Revenue			\$ 31,051	\$ 25,368

Extraordinary Income – The parish received \$400,000 in PPP Loan Money, that is not included in the above statement. This PPP money was used to replace lost revenue from Capital Fundraisers and to give employees a one time bonus since payroll has been frozen for 2 years and some employees were temporarily laid off during the shutdown.

**St. James Parish White Oak
2021/2022 Operating Budget**

The operating budget for the 2021/2022 fiscal year projects balanced revenues and expenditures of \$4,272,293 an increase of 1.8% over the current year's budget.

Revenues:

Parish-Sunday and holyday giving is projected at \$1,200,000, with no increase from this year's budget. There is no increase because when the budget was prepared in February 2021 our Sunday giving was under budget. We have no date on when the mass obligation will return so once again, we could not raise this amount. The parish needs on average \$1232 from every giving family to meet this budgeted amount. This figure is based on 974 families giving something in 2020. This is down from the 1050 families who donated something in 2019.

School- Revenues are projected to be \$3,007,593 with tuition at \$2,320,560. Two major revenue sources are the Jon Peterson Scholarship and the State Reimbursement money that the school receives, but the expenses for the Jon Peterson are also reflected since this income is used to provide the additional services. The school projection is based upon enrollment of 551. The budgeted enrollment figure for last year was 545, and the current enrollment is 564.

Tuition was increased 2.5% this year. The tuition for one child in the school will be \$4,136. Our tuition is now close to neighboring parishes like St. Ignatius but with a much smaller classroom size here, it is a great value.

	<u>2020/21</u>	<u>%</u>	<u>\$</u>	<u>2021/22</u>
One Child	4,035	+ 2.5%	+101	4,136
Two Children	7,845	+ 2.5%	+196	8,041
Three Children	11,117	+ 2.5 %	+278	11,395
Four Children	12,112	+ 2.5%	+303	12,415
Non-parishioner	5,522	+ 2.5%	+138	5,660

Expenditures:

Parish - The general parish budget is increasing by \$1,827 or .3% from this year's budget. This increase is due to benefit cost increases. There is a \$13,162 or 11.3% decrease in the Religious Education budget, and this is due to a part time secretary not being replaced.

School - The school budget is projected to increase \$ 85,700 or 3.1% from this past year's budget. Teachers will receive a slight increase in addition to their step increase. The technology fund is budgeted at \$18,735 with an additional \$13,500 for technology supplies. We are receiving additional technology funds from the government funds due to Covid relief.

Maintenance - The total maintenance budget for is \$550,300 an increase of \$9,685 or 4.1%. Most of this is due to salary and benefit increases. We continue to take advantage of cost saving rates and we are working with other parishes of the Archdiocese to buy in groups to get better rates. Capital allocations are included at \$20,000, the same as last year. Most major repairs and improvements are covered by holiday bonanza, fish fry and festival profits.

There is no holiday bonanza, fish fry or festival proceeds incorporated in the operating budget. This budget was more difficult to predict due to COVID restrictions and not being able to have so many of our parish activities. The dispensation from the obligation to attend Sunday Mass has no scheduled end date and will remain in place for the foreseeable future.

**St. James Church, White Oak
Budget
For Fiscal Year July 1, 2021 to June 30, 2022**

	Budget 2021/2022 Parish	Budget 2021/2022 School	Budget 2021/2022 Total	Actual 2020/2021 Total
<i>Revenues</i>				
Sunday & Holydays	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 1,109,466
Other Parish Revenues	64,700		64,700	72,240
Bequests				38,657
School Revenue		2,775,605	2,775,605	2,650,501
State Reimbursement		231,988	231,988	234,144
Total Revenue	\$ 1,264,700	\$ 3,007,593	\$ 4,272,293	\$ 4,105,008
<i>Expenses</i>				
Archdiocesan Assess	135,000	6,300	141,300	126,728
Salaries/Benefits	278,705	2,873,228	3,151,933	3,017,763
Other Expenses	162,285	163,175	325,460	319,843
Maint Salaries/Benefits	93,590	104,150	197,740	174,657
Other Maint	83,050	156,060	239,110	258,584
Utilities	60,450	53,000	113,450	100,815
Rel Ed Salaries/Benefits	46,400	30,250	76,650	53,709
Other Rel Ed Exp	9,900	16,750	26,650	21,858
Total Expenses	\$ 869,380	\$ 3,402,913	\$ 4,272,293	\$ 4,073,957
Subsidy to School	\$ 395,320	\$ (395,230)	\$ -	\$ 407,745
Combined Excess Revenue	\$ -		\$ -	\$ 31,051

Does not include the \$400,000 PPP loan we received in the prior fiscal year in May 2020. We received total forgiveness for this loan in January 2021. Some of the funds were used to give a one-time bonus to all staff for working through the pandemic with no pay increases. The remaining funds were placed in Capital Allocations to replace the loss of not having a major festival and other capital events.